



Board Meeting Minutes

Date of meeting	February 7, 2023
Time of meeting	6:00pm to 7:25pm
Location of meeting	In Person: Room 1B Sunnyside Branch – Ottawa Public Library 1049 Bank St, Ottawa, ON K1S 3W9 Transit: Bank/Aylmer

Present: S. Andola, D. Bégin, S. Charbonneau, M. Henry, D. MacDougall, D. Muddiman, M. Mumby, T. Murali

Regrets: L. Barkley

Meeting Minutes

Call to Order

- S. Andola called the meeting to order at 6:02pm.

Establishing Quorum

- D. Bégin, established quorum at 6:02 pm.

Approval of Minutes

- D. Bégin presented the meeting minutes from the last meeting dated January 10th, 2023.
- The motion to approve the minutes moved by D. Bégin and seconded by S. Charbonneau.
- The motion carried with 6 votes in favour, and 0 votes opposed.

Forward Agenda

- Some items from this meeting were moved to the March board meeting.
 - o Volunteer recognition
 - o Subsidy program

- Performance, Appointments and Recruitment Committee is going through the vacancy question and will be on the next agenda.

Update on Volunteers

- In the month of January, M. Price joined the organization as our Communications Coordinator and N. Pereira joined as our Social Media Lead.
- S. Charbonneau resigned as Events Coordinator.
- Seven roles are currently vacant (Facilities & Equipment Coordinator, Summer League Coordinator, Tournaments Coordinator, Summer & Short Tournaments Lead, Volunteer Coordinator, Bookkeeper, Events Coordinator)
- To keep the emphasis on the gala from February until March, a volunteer recruitment communications plan is being pulled together for after March 18th.
- Updates on volunteers for the gala will be provided at the Gala update.
- M. Mumby resigned as Wednesday League Coordinator.

Update on Core Programming

- Skill and Drills started on Friday February 3rd, 2023.
 - It is mostly full for all weeks.
 - There is a strategic objective to create a skills development curriculum.
 - L. Barkley will be working on it.
 - Budget is available to support its development.
- Scheduling was challenging for Wednesday League in the past week because some gyms at the Catholic Board were not available.
- It was recommended that in the future we drop Saint Genevieve gym in the French Catholic School Board.
- D. Muddiman discussed sharing our facilities information through our email system.
 - Plan to include it in an email that goes out to players.
- D. Bégin provided an update on Monday Drop-In.
 - Monday sessions are continuing to fill up very quickly each week.
 - D. Muddiman confirmed that Drop-In has been extended into May.
- D. Muddiman also asked the Rideau Sports Centre about the three beach courts for the summer.
- Player Portal issue for Wednesday League.
 - D. Muddiman noted that there is still not a solution for our difficulties with Wednesday League programming.

Update on the Implementation of the Committee and Governance Structure

- S. Andola has given committee assignments to each board member.
- Some committees have already met.
- The committee model is working well.

2021-2022 Work Plan Review

- S. Andola and D. Muddiman noted that the Board will leverage the summer retreat to update the GOV Workplan for the future.
- D. Muddiman noted that we have seen a lot of change over the last four months and that the organization is growing in a healthy manner.

Ten Oaks Project Partnership

- Because the GOV RSC contract does not include Family Day Monday, GOV will run the event on the following week.
- M. Frankish, L. Barkley and J. Clemens will run the event on-site.
- Ten Oaks is bringing their volunteers to help run the event.
- Parents are free to come and attend.

Annual Tournament Update

- PowerPoint for release.

Gala Update

- The 2023 Gala planning is coming together well.
- 308 total tickets will be issued to GOV tournament participants. 75 tickets are to be sold by the Rainbow Rockers Curling League and 100 tickets have been released to the public for sale. Of the 100, over 40 have been sold. We are expecting the event to sell out.
- We have settled on contract details with the Canadian Museum of Nature for our venue, Quality Entertainment for our audio-visual needs, two local queer DJ for music, two performers for entertainment.
- We are still in negotiations with our caterer on details and costing. The cost of catering has significantly increased since before COVID-19.
- The following motion was moved by Denis and seconded by Sam.
 - o "I move to approve the amendment to the tournament and gala budget lines as presented."
- The motion carried with 7 votes in favour and 0 votes opposed.

- It was noted by the Board that GOV should pursue sponsorship funding before approving the cost of a drink ticket for participants.

De La Salle Entry Logistics

- The school has strict rules about entry and timing.
- One option is to pay an individual that is there to monitor the door for people that arrive.
- Second option is to have a team assign someone at the school to hold the doors.
- Two options are being brought back to Operations by D. Muddiman.
 - o 1) To work through volunteer logistics
 - o 2) Offer something in-kind to a GOV volunteer to assist

GOV Communications and Style Guide Update

- With the onboarding of two people to the communications team, communications planning and delivery has been going well.
- Earlier this year the Communications Team drafted a style guide to maintain a consistent look and feel with our communications going forward. GOV is working to apply this style guide across all products and media as best possible.
- On the logo implementation, GOV has applied the logo in nearly all products and media at this point.

Microsoft 365/Email Updates

- Our transition to Microsoft 365 is now complete.
- The legacy email system will begin to wind down over the next month.

Board Retreat Dates and Plans

- July 7-9 was decided as the date.
- S. Andola will look into options and circulate by MS Teams.

Roundtable

- Grants
 - o D. MacDougall applied to the Resilient Communities Fund but unfortunately the application was rejected because the proposed project was too small.
 - o Another round of applications will open in October.
- Participaction

- The timeline of this fund was too short for GOV to reasonably apply to in such a short amount of time.
- It is a fund to consider for next year.
- A proposed event must be minimal or zero cost and could be opportunity with Ten Oaks in the future.
- Sponsorships
 - M. Mumby has contacted about 60 businesses for Gala sponsorships.
 - List of those that participated in Capital Pride

Adjournment

- The motion to adjourn the meeting moved by Martin and seconded by Dean at 7:56pm.
- The motion carried with 7 votes in favour, and 0 opposed.