



## Board Meeting Minutes

Date of meeting	May 9, 2023
Time of meeting	6:30pm to 8:30pm
Location of meeting	In Person: Meeting Room Richcraft Hope Residence 765 Montreal Road, Ottawa, ON K1K 0S9 Transit: Montreal/Langs, Stop ID: 8738

Present: S. Andola, D. Bégin, S. Charbonneau, M. Henry, D. MacDougall, D. Muddiman, M. Mumby, T. Murali

Regrets: L. Barkley

## Meeting Minutes

### Call to Order

- S. Andola called the meeting to order at 6:30 pm.

### Establishing Quorum

- D. Bégin, established quorum at 6:30 pm.

### Approval of Minutes

- D. Bégin presented the meeting minutes from the last meeting dated April 11<sup>th</sup>, 2023.
- The motion to approve the minutes moved by D. Bégin and seconded by S. Charbonneau.
- The motion carried with 5 votes in favour, and 0 votes opposed.

### Forward Agenda

- Board Retreat agenda items are due May 30<sup>th</sup>. This will allow enough time for actioning, documentation drafting and providing advance notice back to the Board of the items.

- Supplementary documentation has been submitted late and past the deadline for the last couple months. For upcoming meetings, documentation will need to be submitted on time or it will be deferred to the next meeting.
- Wisdom2Action, Summer Tournaments and Capital Pride were added to the forward agenda.
- The Board requested a recurring reminder to be put in place in Outlook to submit documentation in advance.

#### Update on Core Programming

- Code of Conduct Issue
  - o On April 26<sup>th</sup>, 2023, there was an instance of vandalism at a location that we rent.
  - o Photos and video were requested from the lessor.
  - o The lessor noted that they would be submitting the full cost of the vandalism repairs to GOV.
- Summer Programming
  - o The beach league filled up nearly immediately.
  - o GOV has been working to secure additional court spaces without success.
  - o GOV has informed the 18 teams on the waitlist that there is not space for them.
  - o The City of Ottawa has noted that they won't renew GOV's permits for beach because they are running their own programming now.
  - o A poll has been sent out to the waitlisted teams if they would be interested in a Friday space.
  - o Ottawa Tennis and Lawn Bowling Club and the Rideau Sports Centre noted they had space on Friday nights.
  - o The Summer League Coordinator noted they could coordinate both leagues on Wednesday and Friday evenings, but may not be present on Fridays, which would then require a responsible point of contact volunteer at the venue
  - o The Drop-In team has secured two beach courts at the Central Experimental Farm.
  - o The summer tournament will be Saturday August 19<sup>th</sup>. It will be a one-day beach tournament.

#### Update on Volunteer Recruitment and Recognition

- We had a successful volunteer appreciation week which featured a few of our volunteers on social media.

- Tomorrow is a volunteer appreciation dinner. Thank you to M. Mumby and D. Dewar for planning it all.
- Happy to report that we've welcomed three new volunteers to the team, Jeff Watson as Player Portal Administrator, Michael Tran as Short Tournaments Lead and we've formalized James Clemens role as Youth Partnerships Lead.
- Five positions are vacant, Facilities and Equipment Coordinator, Tournaments Coordinator, Web Designer, Sponsorships & Fundraising Lead and Bookkeeper.

#### 5-Year Reserve Target Plan Proposal

- The following motion was moved by T. Murali and seconded by M. Henry.
- "I move that GOV adopt a 5-year reserve target at a maximum of 3% of the total anticipated revenue for each fiscal year as outlined by this proposal".
- The motion carried with 7 votes in favour and 0 votes opposed.

#### Volleyballoozza with Ten Oaks Project

- The event still has spaces for individuals and teams.
- GOV has been advertising it with GOV participants and will shift to promoting it to the broader Ottawa volleyball community.
- The event was promoted by S. Andola and Ten Oaks Project on CTV Morning LIVE.
- The team is doing some safety planning to be able to mitigate any issues that could arise.

#### Volleyballoozza Donation Recommendation

- The following motion was moved by D. Bégin and seconded by M. Mumby.
  - o "I move that GOV match donations made to Ten Oaks Project as a part of Volleyballoozza up to \$2,500 with event revenue included or issue a donation of \$2,000 if the total amount raised is less than \$2,500".
- The motion carried with 7 votes in favour and 0 votes opposed.

#### For Information – Subsidy for Team Participating in the Gay Games

- In the March board meeting the Board approved the subsidy.
- The Finance Committee began implementing the proposal.
- It will go to Communications for advertisement.
- The amount was increased by \$50 by the Finance Committee.

#### For Information – Volunteer Appreciation Dinner

- Updated: Authorization for 33 dinners at the Mandarin (excluding alcohol) totalling \$1452 was submitted to the Finance Committee and approved.
- Expecting a strong turn out from current invitees.

#### Performance, Appointments and Recruitment Committee (PARC) – Policy on Officer Appointments and Re-Appointments

- Small edits to be done on policy.
- The following motion was moved by S. Charbonneau and seconded by M. Henry.
  - o “I move that GOV adopt the updated Policy on Officer Appointments and Re-Appointments as presented”.
- The motion carried with 7 votes in favour and 0 votes opposed.

#### Financial Policies Package Update

- Change title of Policy on membership fees and terms to a resolution.
- The following motion was moved by T. Murali and seconded by S. Charbonneau.
  - o “I move that GOV adopt the updated financial policies as presented with the exception of the Financial Management policy”.
- The motion carried with 7 votes in favour and 0 votes opposed.

#### Wisdom2Action Report Update

- Original contract with Wisdom2Action required the organization to complete the work by May 1<sup>st</sup>.
- A survey has gone out and will end on May 19<sup>th</sup>, 2023.
- The third phase will be grassroots focus groups.
- Some documents were not provided to the organization that resulted in delays.
- The report will be delivered in July.
- The Board has requested highlights of the report to be provided in advance of the retreat.
- It was recommended that the Board hold a special board meeting to review the report, once released, to review and discuss it.

#### Roundtable

- Annual Return
  - o Our annual return with Corporation Canada has been filed. We are meeting our legal obligations on corporate reporting.
- New Email Sign-Up Form

- People can now sign themselves up to receive emails based on topics of interest.
- D. Muddiman Leave
  - D. Muddiman will be away June 8-28, 2023.
  - D. Bégin will be acting President.
- Partnership with PSAC Pride Committee
  - June 24<sup>th</sup> or June 25<sup>th</sup> Volleyball BBQ.
  - No concerns with partnering with the organization.
- Gay Games Teams
  - Teams have inquired if there are opportunities to fund raise as a part of GOV events.
  - Confirmation that the Captains are working together and fundraising together.
- Soirée
  - GOV's credits will cover the cost of the food.
- Capital Pride
  - GOV will have a booth and float this year.
  - Registration for these open on May 15<sup>th</sup>, 2023.
  - Working with Communications on ordering pride related products.
- Grants Update
  - Applied for the Women's and Gender Equality Canada grant.
  - Needed to be a project for 2SLGBTQ+ people.
  - Request was for Twenty Thousand.
  - Application will be over two fiscal years.
- Operational Changes on Budget Implications
  - Operational changes that have notable impacts on the budget should be communicated to the Finance Department in advance.

## Adjournment

- The motion to adjourn the meeting moved by D. McDougall and seconded by S. Andola at 8:38pm.
- The motion carried with 7 votes in favour, and 0 opposed.